

**Sterling Board of Finance  
Regular Meeting Minutes  
Wednesday, November 8, 2023 @ 7:00pm  
Sterling Municipal Building Room #15**

**Members Present:** Chairman Robert Salisbury, James Molodich, Steve Offiler, Tracie Adams, C. Peter Rabbit

**Members Arrived Late:** Neil Delmonico: 7:16pm

**Also Present:** First Selectman Lincoln Cooper, Selectman David Shippee, and Recording Secretary Melissa Bradley

- **Call to Order:** R. Salisbury called the meeting to order at 7:02pm.
- **Pledge of Allegiance:** All stood to honor the Pledge of Allegiance.
- **Audience of Citizens:** L. Cooper welcomes Tracie's son who was newly elected on the Library board.
- **Correspondence:** None
- **Approval of Minutes:** T. Adams made a motion to table the minutes of 9/13/2023 & 10/4/2023 because the hard copies left for the board did not include all pages. Motion carried 5-0.
- **New Business**
  - a. **Consider and act on request made be BOS for the purchase of a commercial walk behind field and brush mower - \$4,779 - Town and Equipment Fund:** First Selectman Cooper discusses the specs of the mower. The funds are available in the town and equipment fund.

Neil Delmonico arrived at 7:16pm.

T. Adams made a motion to approve the purchase of a commercial walk behind mower in the amount of \$4779.00 from the town equipment fund. J. Molodich seconded the motion. Motion carried 6-0.
  - b. **Consider and Act on Request by BOS for the purchase of a Hydraulic Signpost Driver - \$4,909.74 - operates off the freightliner hydraulic system - Town Equipment Fund:** First Selectman Cooper

discusses the specs of the signpost driver.

T. Adams made a motion to approve the purchase of a hydraulic signpost driver in the amount of \$4,909.74 from the town equipment fund. N. Delmonico seconded the motion. Motion carried 6-0.

**c. Consider and Act on Request by BOS for the purchase of a 40' high long Steel Storage Conex Box - \$7,045.00 - Town Equipment Fund:** First Selectman Cooper states the box is 40' long and 9.5' high. This will be used to store equipment.

S. Offiler made a motion to approve the purchase of a steel storage conex box in the amount of \$7,045.00 from the town equipment fund. N. Delmonico seconded the motion. Motion carried 6-0.

**d. Selectman's Report:** The Selectmen are looking at a Land Shark with a manual arm at Dubai Tractors. They will take the tractor the Town owns to Dubai's to see if this equipment will work on the tractor and report back.

**e. Revenue Collector's Report:** Report attached for review.

**f. Treasurer's Report:** One copy of the report was available at the meeting for review. The members would like to request the report be emailed to them so they can properly review it. R. Salisbury will request this from Susanne.

**g. Proposed 2024 Meeting Dates:** T. Adams made a motion to set the 2024 regular meeting dates for the Board of Finance as follows: January 10, February 7, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13 and December 11, 7:00pm at the Sterling Municipal Building, Room #15. S. Offiler second the motion. Motion carried 6-0.

**h. Discuss/suggest idea/questions for Tri Board Meeting - November 15, 2023:** Request BOE spending report, quarterly; School population vs. transportation needs; future of the long-term planning committee; and enrollment vs. homeschool. The meeting time is 7:00pm.

**VII. Any Other Business:** Discussion held on finding and applying for grants. The Town does not have a grant writer. The Recreation Director came from a large city and may have some expertise in this, L. Cooper will discuss it with him. CCM also offers services for grant writing. The Selectmen will be attending the CCM conference and will gather some information.

The Sewer system needs to be inspected. The usage is largely rising which suggests a leak. When it was done last, there were several manholes that had been paved over and could not be found. L. Cooper received a quote of \$3,000 per manhole and there are approximately 33 manholes to be found and raised. L. Cooper will gather updated information to proceed.

**VII. Adjourn:** P. Rabbit made a motion to adjourn the meeting. T. Adams seconded the motion. Meeting adjourned at 8:33pm

Respectfully Submitted;

***Melissa J. Bradley***  
Recording Secretary